JHSC - Duncan McArthur Hall

Location: Remote via Microsoft Teams
Date: 2020/10/23
Time: 1100-1200
Co-Chairs: Management - Chris Ingram
Workers - Terrance Ly
Minutes Taken: Brooke Ethridge

Minutes

1.1 Review Minutes From Previous Meeting - Carried

2.1 Review Agenda - Carried

3.1 Elect Worker Co-Chair

Confirm consensus of co-chair and ratify decision
-Nominations: Clint Giroux, Terrance Ly and Zabe MacEachern

3.2 Elect Worker Co-Chair

Worker Members must elect a co-chair to represent them.
-Terrance Ly accepted 2-year term effective October 23, 2020
-Carried

4.1 Presentation of the Harassment and Discrimination Policy

The university has been developing a new harassment and discrimination policy that will replace the interim policy that is currently in effect for employees. Lon Knox will present and gather feedback
-Lon Knox to send document and Chris will post to the Teams group for review
-Policy will change how complaints/reports are brought forward and tracked
5.1 Review New JHSC Inspection Checklist

https://queensuca.sharepoint.com/:f:/r/teams/GROUP-EDUC-JHSC/Shared%20Documents/General/2020/Other?csf=1&web=1&e=L7Cd9E

-Addition to be made to the General section to include;
Access to signage/floor decals when needed

6.1 Review Classroom and Workstation Protocols

https://queensuca.sharepoint.com/:f:/r/teams/GROUP-EDUC-JHSC/Shared%20Documents/General/2020/Other?csf=1&web=1&e=L7Cd9E

-Note under Instructor Classroom Guidelines, the procedure for sanitizing mics
- High traffic areas, floor decals can be added on a case by case basis

Additional information - None

Meeting adjourned at 11:34 am. The next meeting will be on November 24, 2020 from 2:30-3:30 pm.