

Residence Joint Health and Safety Committee Minutes
March 16, 2021

Attendance: A Laranjeira (Co-chair), B Wowk (Co-chair), C Clark, N MacKay, R Byrom, K Murphy, J Meehan (note taker)

Review Minutes of February 23, 2021

- The minutes of February 23 2021 need to be updated as R Byrom was in attendance but was not marked in attendance.

Building Inspections:

- Amelia is distributing a proposed schedule for inspections. It is ideal to stay in order of previous building inspections and around the same time of year. Nikki and Amelia to meet Wednesday March 17 to go over the document and sent out to Sandra.
- Nikki to add a new column to this inspection proposed schedule document with 'previous years date'.
- Vehicle inspections should happen before it is cold outside.
- Kym volunteers to assist with inspections if needed.

Old Business/Follow-up Items:

- Acid use at PPS. Barb Wowk met with management at PPS. PPS to cease use of acid until further instruction. There is a new drain cleaner sample in Jane Meehan's office. Caitlyn Clark can pick some up from Barb.
- Amelia reports that there is no Scent Free SOP on campus as per Dan Langham unless it is medically supported for an employee. EH&S has a brochure with information. Amelia to ensure the brochure is posted to the Health and Safety board and she may put in staff mailboxes.

Health and Safety Boards:

- Greg is currently in the process of putting up the boards and transferring old board information onto the new boards.
- Amelia to get list of boards from Greg and to get the occupied buildings completed first.
- Amelia and Maureen to see through the Health and Safety boards to completion.
- This will be a standing agenda item moving forward.

New Business:

- Doug Wilson at Community Housing may be interested in filling the JH&S role. Caitlyn to email Barb this information about Doug who will then forward to Dan Langham and EH&S.
- EH&S sent out a new SOP for gloves. Reg to email it to Kym and Maureen. The group to review the document.

- The University has taken preventative measures to curb St. Patrick's Day parties. RLCs and dons are on call as well as additional custodial staff will be working overtime.
- KLF&A has approved a small-scale version of summer conference season. Event Services, Facilities and KLF&A are coming up with a proper cleaning practice for hotel business. This information will be shared with the union when it is completed. We are consulting other local hotels.
- Caitlyn reached out regarding work boot requirements. There is nothing on EH&S site or in the collective agreement about what height of boots are required. Nikki reached out and they just need to be CSA approved boots and that it appears that only those working with steam must wear the 8 inch boots. Kym agrees that they just need the green seal and that boots were a job specific requirement and she was not aware of a height requirement.

Accident and Incident Reports:

- New incident report was due to repetitive motion lapsed over time injury. Form 8 was filled out; we need to fill out forms 6 and 7 and then the doctor does form 8. The employee went to the union and then the union when to return to work but bypassed management. Staff need to know the importance of reporting incidents to management.

Covid-19:

- Staff are unsettled by the current campus outbreak. KLF&A guides how we do contact tracing and how to move students into isolation spaces or how to isolate in place. High risk or positive cases move to Smith isolation building. If a student on Victoria Hall 2C was high risk, they would be moved to Smith whereas the others on 2C would self-isolate in place until the persons results came back.
- Isolation spaces changed about 6 times on Sunday. As results come in, isolation spaces/areas are being released constantly. Unfortunately, as information comes in, we are not able to give constant updates to staff.
- The different versions of isolation can be viewed on the COVID app.
- Meals are being delivered to those in isolation.
- Although there is no formal SOP currently, we are suggesting enhanced PPE. There is also value in having more PPE available for staff. Medical grade disposable masks and face shields are available. Masks are to be disposed of at the end of each shift. We are working on signage to outline this information. The assistant managers are to let their staff know about this information at the end of their shift. While it is suggested that staff use disposable medical grade masks, it is their choice. Nikki to take a box of masks and some face shields for the after-hours PPE closet. Nikki to also survey 12-8 to see what PPE they are interested in.

Meeting Adjourned

Date of Next Meeting: ?