

Residence Joint Health and Safety Committee Minutes
June 1, 2021

Attendance: A Laranjeira (Co-chair), B Wowk (Co-chair), Maureen Sheldrick, Doug Wilson, R Byrom, J Meehan (note taker)

Review Minutes of March 16, 2021

- The minutes are as read.

Building Inspections:

- Maureen, Nikki and Amelia have created a spreadsheet and guidelines to follow during building checks. Amelia to send assistant managers the schedule.
- Dan sent an email on May 26th approving building checks.

Old Business/Follow-up Items:

- PPS members were been given notice about PPE and work boots as prevention. 229 president's plan to push for mandated work boots or work shoes for all members. Barb reports a previous risk assessment was completed years ago that suggested only the Residence after hours and 'truck' crews who are at risk are required to wear safety shoes or boots. At that time, staff did not want to be wearing safety footwear. Amelia to bring it back up and discuss it with the union and members.
- SOPs: Amelia sent in some questions but no further questions from the group.
- Amelia to email Brent Hole for an aluminum ladder update. Aluminum ladders need to be removed.

Health and Safety Boards:

- Amelia has updated all boards except the first aiders list (with the exception of Harkness Hall).
- Nikki updated the work orders to install first aid kits and eyewash stations by the boards.
- First aid kits need to be restocked. Amelia will provide Jane with the amount of kits that need to be ordered.
- Group to get SOP to understand how often first aid kits need to be audited and what the SOP mandates in the box. This will be discussed at the next JHSC meeting.

New Business:

- All residences will be opening in September and the 2-step cleaning will still be taking place. 93% occupancy is anticipated. A proposed cleaning plan is being drafted and will be sent to KFL&A. The plan will be shared when approved/complete.
- First aid training was postponed due to COVID. An email will be sent out when a new date is available.
- Radiation safety training is being offered remotely on June 18th.

- Fall Awareness week was the week of May 7th. Environmental health and safety is distributing SOPs for ladder safety as well as the fall protection.

Accident and Incident Reports:

- Worker was removing a garbage bag, which was leaking and suffered a hairline fracture. The worker lost time but is back to work. Possible preventative measure to consider are: thicker garbage bags as they are thin and leak as well as adjusting the area for the staff member(s) working in this area as the staff member has to rush to complete the area. Assistant managers will look at this and they welcome any custodial suggestions and input on this.

Covid-19:

- PPS has a back to work plan. Barb is preparing a proposed cleaning plan for the fall as well.
- Staff were very successful in their roles and there was no secondary transmission as a result.
- Staff would like continued transparency and communication surrounding COVID 19 and updates.
- There was an issue with students in Residence not wearing their masks. Staff were frustrated thinking that nothing was being done when it was reported. Incidents were reported on a spreadsheet and shared with Residence Life Conduct. Residence life is restructuring by increasing staffing (RLCs and assistant managers) who will be working evenings in order to better support the students and our staff.
- Community housing tenants have been very compliant with mask wearing.

Meeting Adjourned

Date of Next Meeting: July 6, 2021