

**Faculty of Health Sciences  
Joint Health and Safety Committee (JHSC)  
Minutes of Meeting  
Held Wednesday, October 9, 2019 at 1:30 p.m.**

<b>Attendees:</b>	Edwin Ocran	PSAC 901– unit 1 (TA's/TF's)	
	Logan Bale	DBMS	USW
	Matthew Ratsep	PSAC 901 – unit 2 (Post-Docs)	
	Dan Langham	EH&S	
	Joan Tremblay	ACS	MGMT
	Anita Lister	DBMS	MGMT
	Anne Biggar	CCTG	Non-union
<b>Minutes:</b>	Allison Leverette	FHS	Non-union
<b>Co-Chairs:</b>	John Singleton	Cancer Research Labs	MGMT
	Laura Bark	ACS	CUPE 254
<b>Regrets:</b>	n/a		
<b>Copy to:</b>	Safety Officers, Faculty of Health Sciences Department Heads		

L. Bark (Co-Chair) called the meeting to order at 1:35 p.m.

**1. Approval of Agenda**

It was moved by J. Tremblay and seconded by A. Lister that the Agenda be approved as written.

**2. Approval of Minutes**

The minutes of April 10, 2019 were approved by M. Ratsep and seconded by L. Bale.

**3. New Business**

**3.1 Inspection Reports**

a) Abramsky Hall

Various issues. Initially little to no janitorial support, so garbage bins were often overflowing. This has improved, and most issues have been resolved. Departmental safety board has been installed, and fire tags attached to extinguisher.

Ceiling tiles are missing, there is leaking, and some tiles have even cracked and fallen (on people). This is also a fire safety infraction; a fire safety coordinator should be sent to the building.

A light cover additionally fell on an employee due to loose fastening. PPS has re-adhered more securely and are following up to see if these lights are being retrofit and will be taken out. Additional light covers have fallen in other areas (luckily not hitting anyone). A longer-term solution is being looked into.

- b) Botterell Hall  
Lab spaces were cluttered and unclean – P.I's have been spoken to. Botterell 4 – No response yet from Y. Tse, Safety Officer. *A. Leverette to follow up.*
- c) 68/82-84 Barrie St.  
All issues reported to KGH maintenance. Fire tags and extinguishers have been updated by Environmental Health & Safety.
- d) KGH: Emergency Medicine, Obstetrics & Gynaecology, Orthopaedic Surgery and Urology  
Rippled carpets in many areas are a tripping hazard – repeat report item. One employee has been injured due to carpet hazard.

### 3.2 Incident Reports

- a) CNS  
Employee collected a blood sample from a non-human primate and animal moved; needle poked index finger. Employee attended KGH to receive care; no lost time from work. *This is on EH&S' schedule to follow up on.*
- b) Department of Medical Research (Animal Care)  
During training of a non-human primate, the animal became excited and poked its head out of the cage door, biting the employee on the forearm. Employee attended KGH to receive care; no lost time from work. *This is also still on EH&S' schedule to follow up on.*
- c) Department of Medicine  
Employee was assisting with equipment set-up for an event, and was using a step stool. Employee was stepping off of the stool and her knee buckled. Her knee buckled again later in the day and she was taken to Hotel Dieu. Employee missed one full day of work. No follow-up is required; there was nothing incorrect that occurred in terms of process or procedure.

## 4. Other Business

### 4.1 Garbage Bins at Botterell Hall

The garbage bins at Botterell are too high, and employees are having to throw garbage bags over their heads, causing much strain. L. Bark issued a formal request for an ergonomic assessment to take place, as recommended by Environmental, Health & Safety, and D. Langham followed up with PPS. PPS went back to the Project Coordinator to find out who installed the bins and why they were installed, however the Coordinator has not responded. A new company issued the bins across campus. *D. Langham will follow up with PPS on this matter.*

### 4.2 Non-smoking campus

Overall, the University compliance has been quite good, and EH&S was pleasantly surprised with the compliance over the summer. The fall is being watched more closely, as there are more people on campus. Signage has been posted on many outside doors and some free-standing signage will also be posted to remind people in more high-traffic areas.

EH&S has also identified some “trouble spots,” where more smokers have congregated. This includes the area outside of Botterell Hall and the LaSalle building, as well as McLaughlin Hall. These infractions are largely by KGH employees, and KGH security has been involved. If there are not improvements as a result of an educational approach, then KGH security will escalate to such actions as issuing notices for prohibition, and trespass sanctions.

Campus security is enforcing the ban. Employees can call security to report someone smoking in a prohibited area.

Sidewalks are acceptable smoking zones – the campus has no jurisdiction over the sidewalks, as long as smokers are not within 3 metres of the entrance. The provincial smoke-free legislation indicates that smokers must be 9 meters from the entrance of a health care facility, and the city by-law states that smokers must be at least 3 meters from the entrance to a workplace. Some locations along George, Stuart & Arch Streets have signage to indicate that you must be at least 3 metres away from a workplace in order to smoke or vape, which is farther than the sidewalks in front of these buildings.

The smoking ban is a work in progress, and the compliance has been better than expected, which is positive.

*The meeting was adjourned at 2:15pm.*

**OUR NEXT MEETING WILL BE Wednesday, December 11, 2019 (A319 Botterell Hall)**

Minutes approved by:

  
Co-Chair J. Singleton

  
Co-Chair L. Bark