

**ENGINEERING AND APPLIED SCIENCE JOINT HEALTH AND
SAFETY COMMITTEE**

MINUTES

Wednesday October 16, 2019

10:30 am to 12:00 pm

Beamish Munro Hall, Room 310

Present: J. McKay (Management Co-Chair), S. Stilson, T. Li, E. Tremblay, S. Smith, A. Walker, L. Steele, G. Whan, J. Caron

Regrets: D. Langham (Director, EH&S), K. Sedore (Worker Chair), J. Brown

1. The meeting was called to order by J. McKay and he welcomed Jean-Francois Caron to the FEAS Joint Health & Safety Committee as a PSAC 901-2 member.

2. The minutes from April 17, 2019 were reviewed.
Motioned by L. Steele to adopt the minutes. Seconded by A. Walker, Motion carried.

3. Inspection Schedule for 2019-2020 Sign-up Sheet

The Energy Lab inspection for Mechanical Engineering was postponed and a new date still has not been established. G. Whan spoke to the Committee members that extensive renovations are being done and they are in the final stages. She is in conversation with the Safety Officer, T. Feuerstake, and they are working on establishing an inspection date very soon.

4. Injury/Incident Reports

a. Walter Light Hall, February 27, 2019

Faculty member slipped and fell on the sidewalk landing on their hand, was taken to KGH and it was determined that their baby finger was dislocated. The area was icy and PPS was called to attend to the slippery conditions.

b. Biosciences, May 21, 2019

Summer student stabbed left thumb with a clean needle when uncapping it. Thumb began to bleed then swell. Went to Kingston General Hospital to be assessed and no loss of time at work was lost.

c. Dupuis Hall, June 25, 2019

Research student was putting a needle cap back on and missed therefore incurring a stab to the thumb. No loss of time at work was needed.

The Committee felt that perhaps some training regarding handling needles could help reduce the incidents of needle stabs going forward. J. McKay is going to follow up with D. Langham on the possibility of implementing a training policy.

d. **FEAS, October 7, 2019**

Staff member was carrying items when descending down the exterior stairs to the parking lot when she miss-stepped on the 2nd last step resulting in a serious fall. Her body rotated to the left and she landed on her pelvis initially and then the back of her head hit the concrete resulting in a serious head injury with loss of blood. Ambulance was called and she was taken to Kingston General Hospital to be assessed and treated. Ministry of Labor was called and the stairs were assessed to confirm that they met building code. The Committee spoke to the importance of using the handrail and J. McKay is going to inquire about installing a center handrail.

5. Workplace Inspection Reports

a. **Competitive Team Areas, FEAS March 7, 2019**

Report was not submitted in time for meeting, therefore it will be discussed at the next meeting. S. Smith will submit by October 31, 2019.

b. **Explosive Lab, Mining Engineering May 8, 2019**

No hazards to report.

c. **Godfrey Field Site / Kennedy Field Station, Civil Engineering May 28, 2019**

No outstanding concerns.

d. **Goodwin / Jackson Hall, Mining Engineering June 13, 2019**

Attention was given to proper labelling and everything was signed off.

e. **Dupuis, Chemical Engineering, June 19, 2019**

Attention was given to proper labelling and everything was signed off.

f. **Beamish Munro Hall, FEAS Aug 7, 2019**

Report was not submitted in time for meeting, therefore it will be discussed at the next meeting. S. Smith will submit by October 31, 2019.

g. **Coastal Lab, Civil Engineering September 20, 2019**

All items were signed off

h. **GeoEng Lab, Civil Engineering September 20, 2019**

No hazards to report

6. Old Business

a. **Beamish Munro Metal Structure - update**

S. Smith confirmed that this is done.

b. **Update on WHMIS 2015 Transition for Container Labeling**

Committee was asked to be aware of older labels and looking for updated labeling with bar codes.

c. **Committee Membership – Update**

D. Langham was away and unable to speak to this, however Jean-Francois Caron has joined the FEAS Joint Health & Safety Committee as a PSAC 901-2 member.

d. **Update on Designation Substance Assessment**

Ensure that the use of Arsenic is well labeled and notices are visible to all.

e. **Update on Mitchell Hall Safety Inspection Schedule**

D. Langham was away therefore this will be addressed at the next meeting.

7. **New Business**

a. **Mental Health**

The Committee focuses very strongly on physical safety but it was brought to the attention of the Committee that mental health and safety may be over looked at times.

8. **Next Meeting – To be held on Wednesday January 15, 2020 from 10:30-12:00 – BMH HALL Room 310.**

9. **Meeting adjourned at 11:45 a.m.**

G. Whan motioned to adjourn. Seconded by J. Caron.



J. McKay, Management Co-Chair



Date



K. Sedore, Worker Co-Chair



Date

