

ENGINEERING AND APPLIED SCIENCE JOINT HEALTH AND SAFETY COMMITTEE

MINUTES

Wednesday October 17, 2018

10:30 am to 12:00 pm

Beamish Munro Hall, Room 310

Present: J. McKay (Management Co-Chair), K. Sedore (Worker Chair), S. Stilson, T. Li, E. Tremblay, G. Whan and J. Brown, S. Smith

Regrets: D. Langham (Director, EH&S), A. Walker, W. Badger, L. Steele

1. The meeting was called to order by K. Sedore.
2. The minutes of July 18, 2018 were reviewed.
Motioned by G. Whan to adopt the minutes. Seconded by J. Brown, Motion carried.
3. **Injury/Incident Reports**
 - a. **Incident Report: Civil Engineering - August 10, 2018** Fire occurred in a lab with no AC. Elevated temperatures impacted the volatile chemical which resulted in the fire. Students were able to extinguish the fire properly, resulting in minimal damage to the lab, however one student experienced a minor burn on the back of their right wrist.
 - b. **Incident Report: Electrical and Computer Engineering** – Student was moving a very heavy battery and due to the extreme weight dropped it resulting in a bruised foot. It was discussed that going forward people ask for assistance when lifting heavy objects.
4. **Workplace Inspection Reports**
 - a. **Energy Lab/Reactor Materials Testing Lab**, Mechanical Engineering July 18, 2018. Everything was addressed and signed off.
 - b. **Coastal Lab**, Civil Engineering Sept 12, 2018. Most items were addressed and signed off except for two items. J. McKay and/or K. Sedore will follow up with L. Rhymer. A concern was expressed regarding a small viewing room which had no way to communicate out if an incident was to occur. It was also noted that cell service does not work for cell phone reception. It was discussed that when entering the room, notify others so someone is aware would be the simplest way to address this concern.
 - c. **Research Trailer**, Civil Engineering Sept 12, 2018. No issues
 - d. **GeoEng Lab**, Civil Engineering Sept 12, 2018. Everything was addressed and signed off.

5. Old Business

a. Beamish Munro Metal Structure - update

S. Smith is working on posting the sign.

b. 2018-2019 Inspection Sign-up sheet

Inspection schedule for 2018-2019 still had one vacancies which J. McKay signed up for. It was noted that the McLaughlin Hall inspection was scheduled for Wednesday January 2, first day back from the break and that perhaps another day would be better. S. Stilson has been asked to contact O. Oosten to arrange a different day if possible.

c. Committee Membership - Update

D. Langham was unable to attend this meeting therefore will carry forward to the January 2019 meeting.

6. New Business

a. Update on WHMIS 2015 Transition for Container Labeling

K. Sedore will follow up with D. Langham because this is now an urgent matter and needs to be address as soon as possible.

7. Next Meeting – To be held on Wednesday January 16, 2019 from 10:30-12:00 – BMH HALL Room 310.

8. Meeting adjourned at 11:30 a.m.

E. Tremblay motioned to adjourn. Seconded by J. Brown

J. McKay, Management Co-Chair

Date

K. Sedore, Worker Co-Chair

Date