ENGINEERING AND APPLIED SCIENCE JOINT HEALTH AND SAFETY COMMITTEE

MINUTES

Wednesday March 17, 2021
10:30 am to 12:00 pm
Remote Meeting - Teams

Present: J. McKay (Management Co-Chair), K. Sedore (Worker Chair), S. Stilson (Secretary), L. Steele, G. Whan, S. Smith, E. Tremblay, P. Rowsome, J. Caron, K. Strike, N. Hudon, T. Li, J. Brown and C. Elliott

Regrets: D. Langham (Director, EH&S) and S. Kauffman

1. The meeting was called to order by K. Sedore.

2. Injury/Incident Reports
   a. Chemical Engineering - February 17, 2021
      Post doctoral Fellow was inserting a needle into a rubber stopper and it slipped causing the needle to stab through the rubber glove and into the left thumb. Going forward they will pay more attention and insert needle more slowly.
   
   b. Chemical Engineering - February 23, 2021
      Student was using the hand sanitizer foot pump when the solution shot into her eye. First aid was administered and there was some irritation. PPS was called to remove the foot pump station because this was not the first time this has happened.
   
   c. Chemical Engineering - March 1, 2021
      Researcher removed their goggles before removing their gloves and residual powder got into the goggles then into their eye during the next experiment.
   
   d. Chemical Engineering - March 9, 2021
      Incident occurred when finger was pinched in bathroom door as it was closing. Student is aware to be more mindful.

K. Sedore had a Safety Talk with the research group in Chemical Engineering last week to address the following topics:

- Sharps procedures (proper re-capping technique, disposal, advised them to purchase and use Luer-Lok syringes/needles as they are more user friendly)
- Proper Fumehood Use
- PPE practices (i.e. how to properly remove your gloves, proper order to put on and take off your PPE, ensure to wash your hands before removing your goggles, etc.)
- Safety Equipment Locations (i.e. Eyewash/Safety Shower, First Aid Kits, etc.)
- Glassware Set-up (i.e. how to properly use joint clamp connections, use either vacuum grease or Teflon sleeves on glass joint connections, how to properly clamp your glassware on a retort stand, etc.)
- Proper chemical storage, disposal, sample labelling and sample disposal
- Incident Reporting
- Risk Assessment

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3. **Workplace Inspection Reports**  
   None

4. **Workplace Inspection Schedule preparations for 2021-2022**  
   S. Stilson will be sending out an email with the 2021-2022 inspection schedule and is asking each member to sign up for 3 or 4 inspections for the upcoming year.

5. **Department Updates on COVID-19**  
   a. **Campus wide**  
      - The recent outbreak in Residence is a reminder to us all that we are still in a pandemic and that we need to be super vigilant and follow protocols at all times!
   b. **Civil**  
      - No updates to report
   c. **Mechanical**  
      - Two on-campus courses are being delivered and coming to a close soon
      - Research is ramping up
   d. **Computer & Electrical**  
      - Going term by term and doing re-fresher meeting in Microsoft Teams to remind people of protocols
   e. **Chemical**  
      - Students are happy to be back and are all following the protocols diligently
      - Level 3 research has been approved
   f. **Mining**  
      - There are two in-person labs currently underway and Mining is ramping up for research
   g. **FEAS**  
      - Some labs are in session with strict distancing protocols in place
      - Hands-free loan system for students who require parts for projects

6. **Old Business**  
   None

7. **New Business**  
   None

8. **Next Meeting** – To be held on Wednesday April 21, 2021 from 10:30-12:00 – (Remote/Teams)

9. **Meeting adjourned**  
   J. McKay motioned to adjourn. Seconded by N. Hudon.

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J. McKay, Management Co-Chair  
Date: Mar 23, 2021

K. Sedore, Worker Co-Chair  
Date: March 23, 2021