MINUTES – Engineering and Applied Science Joint Health and Safety Committee

ENGINEERING AND APPLIED SCIENCE JOINT HEALTH AND
SAFETY COMMITTEE

MINUTES
Wednesday June 16, 2021
10:30 am to 12:00 pm
Remote Meeting - Teams

Present:  J. McKay (Management Co-Chair), K. Sedore (Worker Chair), D. Langham (Director, EH&S) S. Stilson (Secretary), L. Steele, G. Whan, S. Smith, E. Tremblay, P. Rowsome, K. Strike, N. Hudon, J. Brown, G. Boyd and C. Elliott

Regrets:  T. Li, J. Caron

1. The meeting was called to order by J. McKay.

2. Injury/Incident Reports
   a. Chemical Engineering – June 3, 2021
      A PhD Student was capping an NMR tube (long thin glass tube) when it suddenly broke resulting in a cut to their finger. The student later realized that there was a small crack at the top of the tube and noted that it shouldn’t have been used. Next time the student will look closer at the glassware and discard it if it appears weak or damaged.

3. Workplace Inspection Reports
   a. Mitchell Hall (four parts)– March 10, 2021
      Everything was clean and well organized. Only mirror findings and everything has been signed off. It was noted that the showers and eye-wash stations should be inspected weekly instead of monthly. This information was new to many members and D. Langham spoke to the fact that this frequency is currently under review.

4. Department Updates on COVID-19
   a. Mechanical
      - Everything is still going well.
      - They have noticed that people are not always checking in or doing the pre-screening.
      - D. Langham reminder everyone that we must remain vigilant in following all protocols. This is NOT the time to let our guard down because things could change very quickly!
   b. Computer & Electrical
      - There haven’t been any new requests to access the building and everything is still going well in ECE
   c. Chemical
      - No updates.
   d. Civil
      - Research is progressing. Everyone is wearing their masks. Everything is going well in terms of Health & Safety.
   e. Mining
      - Just completed an inspection and everything is good in Mining, no concerns.
   f. FEAS
      - Buildings are still very quiet, same people working, no changes.
g. Campus wide
   • Plans to return to campus are well underway. D. Langham expressed his appreciation to the committee for their comments and quick turnaround time when the Department of Health & Safety has required feedback.
   • Direction from Public Health Officials is not always clear and we don’t usually have clarity until it happens therefore we need to be prepared to move quickly.
   • Changes and updates to the website are in the works and there will be a shift to Return to Campus as opposed to Covid updates.

5. Old Business - None

6. New Business - None

7. Next Meeting – To be held on Wednesday July 21, 2021 from 10:30-12:00 – (Remote/Teams)

8. Meeting adjourned
   L. Steele motioned to adjourn. Seconded by G. Whan.

J. McKay, Management Co-Chair

K. Sedore, Worker Co-Chair

Date: Aug 10, 2021

Date: July 6, 2021