

ENGINEERING AND APPLIED SCIENCE JOINT HEALTH AND SAFETY COMMITTEE

MINUTES

Wednesday January 16, 2019

10:30 am to 12:00 pm

Beamish Munro Hall, Room 310

Present: J. McKay (Management Co-Chair), K. Sedore (Worker Chair), D. Langham (Director, EH&S), S. Stilson, T. Li, E. Tremblay, G. Whan, J. Brown, S. Smith, A. Walker

Regrets: L. Steele

1. The meeting was called to order by K. Sedore.

2. The minutes of October 17, 2018 were reviewed.

Motioned by G. Whan to adopt the minutes. Seconded by E. Tremblay, Motion carried.

3. Membership Changes

W. Badger has resigned as of January 1, 2019. The committee expressed their gratitude for the many years of service W. Badger has spent supporting the FEAS Joint Health & Safety Committee.

4. Injury/Incident Reports

a. Incident Report: Dupuis Hall Parking Lot - January 3, 2019

Staff member slipped and fell in the parking lot due to icing conditions. The incident was reported to PPS and action was taken immediately to sand and salt the surface. It was conveyed to report all incidents immediately regardless if there are known injuries or not and to report conditions to PPS or call Fix-it if anyone notices anything that needs to be addressed as a preventative measure.

5. Workplace Inspection Reports

a. Beamish Munro Hall, FEAS August 8, 2018

S. Smith asked for clarification to determine the jurisdiction and if the eyewash station is still needed in the basement of Jackson Hall. It was discussed that this would have to have department involvement to be sure. It was also noted that eyewash stations need weekly inspections and must have tags, similar to fire extinguishers.

b. Ellis Hall, Civil Engineering Sept 26, 2018.

It was noted that 'clutter' appears several times on the report. Improvements have been made with the renovations that have taken place and things are looking better but safety is still a

concern in relation to 'Fire and Safety'. Goals can be set with deadlines to ensure that progress is being made.

c. **Walter Light Hall, Electrical and Computer Engineering Oct 31, 2018.**

Issues were dealt with as they were spotted during the inspection to ensure that everything was taken care of. It was suggested that the workplace inspectors bring supplies such as tape, tags, labels, stickers, etc. so that these concerns could be addressed immediately to reduce the need to re-visit at a later date.

d. **Jackson Hall, Mechanical Engineering Nov 28, 2018.**

It was noted that the report was signed off with a date and 'No Action Taken'. The committee asked for clarification. G. Whan was able to explain that it meant that as of the date listed the concern was not address but that they will still visit the concern to correct.

e. **Nicol Hall, Mechanical Engineering Nov 28, 2018**

Concern was express regarding flammables not being stored properly.

6. Old Business

a. **Beamish Munro Metal Structure - update**

S. Smith is working on posting the sign and has offered reassurance that it will be done Spring 2019.

b. **Committee Membership - Update**

D. Langham mentioned that they are looking at the full picture of vacancies before putting out the request to fill vacancies.

7. New Business

a. **Update on WHMIS 2015 Transition for Container Labeling**

This is a very complex topic due to legal review, disposal is costly, amendments from government, etc. Central Health & Safety is trying to find a solution such as making a 'workplace label'. It was mentioned that disposal of anything no longer needed or used would eliminate the need for relabeling so this is greatly encouraged.

b. **SDS Accessibility for Location Without Internet Access**

It was advised that inspectors have hard copies of the information that may be needed and to make sure that others are aware of your location for safety reasons.

c. **Dupuis Inspection Space**

E. Tremblay brought to the attention of the Committee that the newly renovated space in Dupuis was not on the inspection schedule. It was discussed that it would add too much onto the Beamish Munro Hall/Jackson Inspection. Therefore it was decided that since Chemical Engineering does the inspection across the hall they could inspect this space at that time.

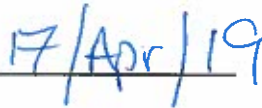
8. **Next Meeting** – To be held on Wednesday January 17, 2019 from 10:30-12:00 – **BMH HALL Room 310.**

9. **Meeting adjourned at 11:30 a.m.**

G. Whan motioned to adjourn. Seconded by J. Brown



J. McKay, Management Co-Chair



Date



K. Sedore, Worker Co-Chair



Date