

**ENGINEERING AND APPLIED SCIENCE JOINT HEALTH AND
SAFETY COMMITTEE**

MINUTES

Wednesday April 17, 2019

10:30 am to 12:00 pm

Beamish Munro Hall, Room 310

Present: J. McKay (Management Co-Chair), K. Sedore (Worker Chair), D. Langham (Director, EH&S),
S. Stilson, T. Li, E. Tremblay, J. Brown, S. Smith, A. Walker

Regrets: L. Steele, G. Whan

1. The meeting was called to order by J. McKay.
2. The minutes from January 16, 2019 were reviewed.
Motioned by K. Sedore to adopt the minutes. Seconded by J. Brown, Motion carried.

3. Inspection Schedule for 2019-2020 Sign-up Sheet

Committee members were asked to sign-up for the up-coming inspections for the 2019-2020 calendar year. S. Stilson will follow up to ensure the inspections have adequate coverage.

It was brought to the attention of the Committee that June 12, 2019 is the Convocation date for Engineering, therefore after contacting everyone involved in the inspection the date for the Goodwin/Jackson Hall Inspection has been moved to June 13, 2019.

4. Injury/Incident Reports

No Incident reports

5. Workplace Inspection Reports

a. McLaughlin Hall, Mechanical Engineering January 3, 2019

The 'handler drive shaft' is missing its guard, therefore PPS will be contacted to replace as soon as possible.

b. Bioscience, Chemical Engineering February 14, 2019.

It was noted that the Biohazard waste bin was overflowing and confirmation was given that the waste was autoclaved.

c. Nicol Hall, Chemical Engineering February 14, 2019

No concerns

d. Competitive Team Areas, Report was not submitted in time for meeting, therefore it will be discussed at the next meeting. S. Smith will submit by April 26, 2019.

6. Old Business

a. Beamish Munro Metal Structure - update

S. Smith is working on posting the sign and has reassured the Committee that it will be done Mid-June 2019.

b. Committee Membership - Update

D. Langham mentioned that they now have New Terms of Reference and they are looking at the full picture of vacancies before putting out the request for new members.

7. New Business

a. Update on WHMIS 2015 Transition for Container Labeling

Central Health & Safety has been waiting on legislation trying to find a solution for making workplace labels for chemical products verses discarding them. They also want consistency across the campus so they are working to resolve the concerns.

b. New Terms of Reference Guidelines for JHSC

D. Langham mentioned he would forward the New Terms of Reference Guidelines to S. Stilson and asked that it be distributed to the Committee members.

This task was completed on May 1, 2019.

c. Designated Substances Assessment – Goodwin Hall

K. Sedore spoke of several concerns when handling arsenic including type of gloves needed, chemical transport procedure for in lab transport, proper chemical storage, reactor set-up closed to environment to prevent exposure, etc. The reassessment is taking place now and she will keep the committee updated.

d. Mitchell Hall Inspection

D. Langham will contact individuals responsible then the Committee will add the inspections into the schedule.

8. Next Meeting – To be held on Wednesday July 17, 2019 from 10:30-12:00 – BMH HALL Room 310.

9. Meeting adjourned at 11:30 a.m.

J. Brown motioned to adjourn. Seconded by E. Tremblay



J. McKay, Management Co-Chair



Date



K. Sedore, Worker Co-Chair



Date