Arts and Science Joint Health and Safety Committee
Minutes from Meeting March 25, 2021

Present: Paul Bass, Jill Phillips, Tom Bradshaw (regrets), Heather Drouillard, Ross Jansen-van Vuuren, Michelle Knapp-Hermer, Dan Langham, Crystal McCracken, Gail MacAllister, Terry O’Reilly, Kathy Hoover, Carolyn Bonta, Matthew Colby, Monika Holzschuh Sator

Minutes

1. Call to Order
   9:01 AM

2. Approval of Agenda
   Approved by C. Bonta

3. Approval of Minutes from February 25, 2021
   Approved by C. Bonta

4. Business Arising from the Minutes
   • Vacancy for USW 2010 representative, C. McCraken’s last meeting today. M. Holzschuh Sator talked to USW – awaiting reply.

5. Co-Chair’s Reports
   • T. Bradshaw stepping down from the committee. D. Langham will be sending out communications to fill out appropriately.

6. Report from Director, Environmental Health and Safety/ COVID update
   • Coming to the committee in near future, some new and/or revised of SOP’s are in the works:
     1) Incident report process - Looking to consolidate the existing forms (Incident Report and WSIB Form 7) into a single report form that will capture all needed in regards to the incident. (Targeting review for next month.)
     2) Hazardous reporting process will be given access to all on campus, institutional-wide process looking for in April as well.
   • Incident in psychology – has been assigned to safety technician regarding handrail.
COVID-19 Updates

- There are increasing cases in student population and in the community – majority is off-campus. Updates on COVID info website in regards of current situation.
- Some cases got into a residence, they were connected to an off-campus location. Residence was very quick to get in and test the students – things are now contained. No cases in residence connected back to that for a number of days now. Suspect by this time next week the outbreak will be over.
- The closings on campus were due to limiting the opportunities for people to congregate.
- Kingston moved from green to yellow status – something to keep an eye on. Big news in Ontario is that the variants of concern numbers are going up, could be a third wave. Should you feel symptomatic to go get tested. Hoping to see the ramp up in the vaccinations.
- May be asking for JHSC’s feedback in return to work processes.
- Many students are looking for decisions before July on going back to campus due to getting living space around Queens. Definitely a discussion around vaccinations, lots of implications on what you can and can’t do with vaccinations. Roll out plans and timelines are very important – students will be one of the last groups to get vaccinated.
- Mention: C. Bonta – Private Medical Appt business had asked, through the businesses own covid-screening questions, if people have been in close contact with someone on campus within the last two weeks – just an FYI.

3) Inspection Schedule/ Reports

- Agnes Etherington Art Gallery- Inspection: C. Bonta and K. Hoover - They are doing a great job and are organized.
- Physics, Engineering Physics and Astronomy Stirling Hall – Inspection: T. O’Reilly and C. Bonta - They have people in and working, a number of things there, minor.
- Biology, Biosciences Complex – Inspection: M. Knapp-Hermer, C. McCracken - There were bigger issues in biology, employee tried to get some action on construction of a room – D. Langham has followed up on that. Bigger issues with the greenhouse glass – they are aware and are working on it, big ticket item. Manager is worried about it, first aid kits were not clear, only a few noted and they need more. Eyewash issues – ongoing problem they are working on. There are several eye wash stations that are there but not installed. Construction dust issues is due to construction, prior to shutting down ventilation system, filters were caked with dust. Looking at getting them changed out and cleans up, then the room will be cleaned up.
- There is a movement in Ontario to update first aid standard. The number of kits would be driven by risk versus employee numbers. In consultation phase right now – will be coming out in the next year.
- First aid kits during COVID-19: Haven’t seen anything of changing from a first aid kit standpoint – if people are keeping up with hand hygiene then the risk should be low in
contracting COVID-19. Keeping sanitizer next to the kits would probably be enough.

• Can post Environmental Health and Safety link on dept boards during COVID of the JHSC minutes every month, then continue with adding them on to the board post COVID.

• Food only sticks only need them in the environment if there are questionable materials.

4) Other Business/ Discussion Item
   • None

5) Adjourned:
   10:00AM

6) Next meeting:
   April 22, 2021
   9:00 AM
   Microsoft Teams

DATE: March 29, 2021

Terry O’Reilly
Co-Chair

Heather Drouillard
Co-Chair