Arts and Science Joint Health and Safety Committee
Minutes from Meeting April 22, 2021


Minutes

1. Call to Order
   9:06 AM

2. Approval of Agenda
   The Agenda was approved as circulated.

3. Approval of Minutes from March 25, 2021
   The Minutes from the previous meeting were approved.

4. Business Arising from the Minutes
   None

5. Co-Chair’s Reports
   None

6. Report from Director, Environmental Health and Safety
   COVID-19 Updates
   a) Government did extend the shutdown from 4 to 6 weeks, possibility of more/ continued restrictions in mid-May.
   b) Axillary operations, Athletics, and the libraries had to shutdown or go to curbside pick up, retail and food outlets shut down for the time being.
   c) There were rising case counts within student population, however majority were not on campus so there was minimal impact on campus.
   d) Lots of discussion in regards to the Fall term with what the academic environment will look like ongoing. Still much to discuss in regards to planning for various scenarios.

Q: Any discussion on vaccinations on campus? Are certain staff considered essential?
A: It is not well articulated on where post secondary sits as far as vaccinations, will be looking to discuss this further with Public Health.

7. Inspection Schedule
   - Economics- Dunning Hall (2nd & 3rd floors), Mac Corry (5th floor) Inspection: Carolyn Bonta - following up with responses
   - Art History, Fine Art - Ontario Hall Inspection: Carolyn Bonta and Monika Holzschuh Sator – following up with responses
   - Inspections during province-wide shutdown – On hold for now, our departments require us to pull people from home to do inspections so those are on hold.

   Summer inspections:
   - Safety officers may need to be updated. Continue booking monthly meetings, if not needed we can always cancel.
   - M. Holzschuh will post the inspection list in Teams folder and it will continue to be updated and changes can be found there.

   Update: Previous inspection of the Bioscience Complex with the dust issue was in fact related to construction. Demolition work went into the fan system, a system flush will take place and it will soon be resolved.

8. Other Business/Discussion Item
   a) Injury Report – G.S: Department of Chemistry
      D. Langham followed up this week in regards to fixing it. It is a cracked piece of concrete outside the building. Repairs will happen in May.

   b) SOP: Hazard Reporting
      This process wasn't centrally documented. Departments had created their own that didn’t seem to be universal across all departments so this was drafted to educate and give a process and resolution. These changes will also give the opportunity to escalate if needed. You can either send comments directly or committee can collect and consolidate the comments then send. (safety@queensu.ca)

   c) SOP: Review of the Draft Incident Reporting & Investigation
      Trying to streamline the process, as there was a lot of back and forth in regards to getting the forms filled out - this will cut that down. This will also build on external reporting as well. Comments and feedback in by end of next week. (April 30 2021)

9. Next meeting: May 27, 2021
DATE: April 26, 2021

Terry O’Reilly
Co-Chair

Heather Drouillard
Co-Chair