

## Arts and Science Joint Health and Safety Committee Minutes from Meeting April 22, 2021

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**Present:** P. Bass, J. Phillips, H. Drouillard, R. Jansen-van Vuuren, M. Knapp-Hermer, D. Langham, G. MacAllister, T. O'Reilly, K. Hoover, C. Bonta, M. Colby (regrets), M. Holzschuh-Sator

### Minutes

**1. Call to Order**

9:06 AM

**2. Approval of Agenda**

The Agenda was approved as circulated.

**3. Approval of Minutes from March 25, 2021**

The Minutes from the previous meeting were approved.

**4. Business Arising from the Minutes**

None

**5. Co-Chair's Reports**

None

**6. Report from Director, Environmental Health and Safety**

**COVID-19 Updates**

- a) Government did extend the shutdown from 4 to 6 weeks, possibility of more/ continued restrictions in mid-May.
- b) Axillary operations, Athletics, and the libraries had to shutdown or go to curbside pick up, retail and food outlets shut down for the time being.
- c) There were rising case counts within student population, however majority were not on campus so there was minimal impact on campus.
- d) Lots of discussion in regards to the Fall term with what the academic environment will look like ongoing. Still much to discuss in regards to planning for various scenarios.

Q: Any discussion on vaccinations on campus? Are certain staff considered essential?

A: It is not well articulated on where post secondary sits as far as vaccinations, will be looking to discuss this further with Public Health.

## 7. Inspection Schedule

- Economics- Dunning Hall (2nd & 3rd floors), Mac Corry (5th floor) Inspection: Carolyn Bonta - following up with responses
- Art History, Fine Art - Ontario Hall  
Inspection: Carolyn Bonta and Monika Holzschuh Sator – following up with responses
- Inspections during province-wide shutdown – On hold for now, our departments require us to pull people from home to do inspections so those are on hold.

### Summer inspections:

- Safety officers may need to be updated. Continue booking monthly meetings, if not needed we can always cancel.
- M. Holzschuh will post the inspection list in Teams folder and it will continue to be updated and changes can be found there.

Update: Previous inspection of the Bioscience Complex with the dust issue was in fact related to construction. Demolition work went into the fan system, a system flush will take place and it will soon be resolved.

## 8. Other Business/Discussion Item

### a) Injury Report – G.S: Department of Chemistry

D. Langham followed up this week in regards to fixing it. It is a cracked piece of concrete outside the building. Repairs will happen in May.

### b) SOP: Hazard Reporting

This process wasn't centrally documented. Departments had created their own that didn't seem to be universal across all departments so this was drafted to educate and give a process and resolution. These changes will also give the opportunity to escalate if needed. You can either send comments directly or committee can collect and consolidate the comments then send. ([safety@queensu.ca](mailto:safety@queensu.ca))

### c) SOP: Review of the Draft Incident Reporting & Investigation

Trying to streamline the process, as there was a lot of back and forth in regards to getting the forms filled out - this will cut that down. This will also build on external reporting as well. Comments and feedback in by end of next week. (April 30 2021)

## 9. Next meeting: May 27, 2021

- 9:00 AM
- Microsoft Teams
- Adjourned: 9:44AM

DATE: April 26, 2021

Terry O'Reilly

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Terry O'Reilly  
Co-Chair



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Heather Drouillard  
Co-Chair