

**ATHLETICS & RECREATION
JOINT HEALTH AND SAFETY COMMITTEE
MEETING MINUTES**

January 10, 2018

1. Members Present: David Swinton, Greg McAuley, Chris Scovill, Erica McPherson, Allison Bailey, Duane Parliament

Absent: Vicky Wiltshire,

2. Acceptance of agenda: Accepted
3. Acceptance of minutes of last meeting: September 14, 2017 - Accepted
4. Business Arising from previous minutes—N/A
5. Monthly Incident reports—None to report
6. New Business:
 - a) Review of A&R Fire Safety Plans—after a recent fire alarm, it was determined that an update to the A&R Fire Safety Plan needs to occur. Updates include designating ‘Captains’ to ensure have an accurate staff list and walkie talkie. Also a reminder about the departmental central meeting place—lobby of the School of Kinesiology.
 - b) WHMIS update from Aquatics—E. McPherson provided us with a update on in person WHMIS training that was facilitate by Dan Langham and the follow-up needed with WHMIS refresher (online in September 2018) and training new Aquatics staff.
 - c) Discussion on whether there was a need for a wheel chair in the building/facilities. The committee discussed this issues and A.Bailey updated L.Dal Cin. The Facilities team should keep a log of the requests and if needed we should look at purchasing a wheel chair. We do have a wheel chair in the pool, in Athletic Therapy and as a last resort, the sport wheelchairs.