

Queen's University Library
Joint Health and Safety Committee
Minutes of Meeting February 24, 2021 – Microsoft Teams (Virtual)
2:00 PM

Present: A. Cooper (CUPE 1302), G. Akenson (QUFA), J. Lee (USW), N. Petri (Safety Officer/LM), S. Dean (Library Management), D. Langham (Director, EH&S), B. Hulme - Resource (Facilities & Maintenance Coordinator), H. McMullen (Library Management), D. Conner (CUPE 1302), K. Hernden (Library Management)

Regrets: n/a

Chair: N. Petri

1. Approval of agenda
 - The agenda was approved.
2. Approval of minutes, January 21, 2021
 - The minutes were approved.
3. Business Arising
 - COVID update
 - Stauffer, Douglas, Education, Archives, and Jordan have re-opened with regular hours.
 - SecureApp has been updated and is doing what it is supposed to do.
 - D. Langham commented that the region is back to green status, but that it is still necessary to follow the protocols that have been put in place. It is important to consider that the region could be moved out of green much more quickly than previously done. The government also tweaked screening rules for pre-entry into facilities so everyone should keep an eye on them.
 - D. Langham also reported that lunch areas and break spaces are considered more risky, likely because rules are not adhered to in the same way as immediate workspaces. (N. Petri responded that B. Hulme has been checking these areas and is satisfied.)
4. Other/New Business
 - Nothing to report.
5. Safety Officer's Report
 - Nothing to report.
6. Reports from Members
 - K. Hernden: Reported that he completed JHSC Certification Part 1
 - A. Cooper: Nothing to report.
 - B. Hulme: Stauffer's lower level and the law library were inspected, and the reports were posted.
 - S. Dean: Nothing to report.
 - H. McMullen: Heather reported that she was recently onsite at Stauffer Library and was impressed by the new emergency exit signage installed by Brendan and Nancy.
 - D. Conner: Nothing to report.
 - J. Lee: Nothing to report.
 - G. Akenson: Gillian also completed JHSC Certification Part 1.
 - D. Langham: Nothing to report.

Next meeting: April 1, 2021. D. Conner will serve as Chair; H. McMullen will take minutes.

Meeting adjourned at 2:35 PM